



TREASURER APPLICATION FORM

Please complete the Treasurer application form and the declaration of eligibility and email it to Jane Short, Clerk to the Trustees at trustees@claridgehousequaker.org.uk

Name & title			
Home Address			
	Post Code		
Telephone	Home		Mobile
	Work		
E-mail			
Occupation If any			
Qualifications If any			
Which of the following skills or experience could you bring to the Board?	Please indicate against each relevant area whether it is your principle skill, by writing 'P', or a secondary skill where you have experience, by writing 'S'.		
		P/S	P/S
	Human Resources		Business Management
	Financial / Accounting		Marketing / P.R.
	Hospitality background		Commercial management
	Fundraising		Legal
	Familiarity with Quaker ways		
	Other (please list below, continue on a blank sheet if required)		

Please indicate why you want to become Treasurer of Claridge House and how you think your own skills and experience would enable you to fulfill the role as described in the Role Description.

Please give details of two people who would be willing to provide a reference	
Referee 1	Referee 2
Name & address	Name & address
Email	email



Trustee/Treasurer applicant's declaration of eligibility:

I declare that:

Please tick each statement which applies:

- I am over age 18.
- I am not an undischarged bankrupt.
- I have not previously been removed from trusteeship of a charity by a Court or the Charity Commission.
- I am not under a disqualification order under the Company Directors' Disqualification Act 1986.
- I have not been convicted of an offence involving deception or dishonesty (unless the conviction is spent).
- I am, in the light of the above, not disqualified by the Charities Act 1993 (section 72) from acting as a charity trustee.
- I undertake to fulfil my responsibilities and duties as a trustee of Claridge House in good faith and in accordance with the law and within Claridge House's objectives/core purpose and Code of Conduct for trustees.
- I do not have any financial interests in conflict with those of Claridge House (either in person or through family or business connections) except those that I have formally notified in a conflict of interest statement. I will specifically notify any such interest at any meeting where trustees are required to make a decision which affects my personal interests, and I will absent myself entirely from any decision on the matter and not vote on it.

Signature

Date